

APPENDIX A - Gifts and Hospitality – September 2013 to date

SSDC District Councillors

Member	Date of Receipt	Nature of Gift or Hospitality	Donor
Ian Martin	3 June 2014	Rail ticket lunch and dinner – FGW Rail conference. Ian is Heart of Wessex Line representative	First Great Western

Parish / Town Councillors

Member	Name of Council	Date of Receipt	Nature of Gift or Hospitality	Donor
NONE				

SSDC Officers / Departments

Name / Department	Date of Receipt	Nature of Gift or Hospitality	Donor	Reason for Acceptance / Refusal and Actions taken
Leisure	24 Sept 13	Bouquet of flowers	Broadway Walking Group	To say thank you to x for all the work she has done with their group. X is taking a 2 year secondment to lead an expedition in the North Pole. Accepted, as to do otherwise would have offended.
Finance Manager	25 Sept 13	Bag of bramley apples from Parish Cllr	Local Parish Cllr	Accepted and shared with the Finance team.
Housing	1 November	Bunch of flowers	Customer – member of the public	Accepted and placed in the central office for all to enjoy.
Area East staff	11 Dec 13	2 small boxes of biscuits	Gift from SSDC members	Consumed
Area South housing staff	11 Dec 13	1 x chocolates and 1 x biscuits	Gift from Customer	Put in Lord Larder's charity box – ssdc Christmas charity 2013
Area South housing staff	18 Dec 13	Box of chocs	No name – member of public	Put in Lord Larder's box
HR Team	18 Dec 13	Box of chocs	Sue Martin, ILM trainer – thank you to team	Put in Lord Larder's box

Name / Department	Date of Receipt	Nature of Gift or Hospitality	Donor	Reason for Acceptance / Refusal and Actions taken
Cemetery Team	20 Dec 13	3 tins of bics and one small box of chocs	Thanks from local residents for the team's work and support	£10 donation was given to Lord's Larder and the team were allowed to keep the gifts
Food Safety	20 Dec 13	4 x 600g Ivy's Vintage Reserve Cheddar	Wyke Farms	Held over until 3 rd Jan. Lords Larder will not accept perishable goods so cheese shared out in the team.
Env. Protection	23 Dec 13	750g tin of celebration chocolates	Eason Funeral services	Asst. Director agreed the team could consume.
Housing	14 Jan 14	Tin of Biscuits; Box of Chocolates	Local residents saying thank you for assistance	Put in the Lord Larders Box held at SSDC Area South, Petters House, Yeovil
Housing	12 Feb 14	Box of chocolates	Thank you from local resident	As above
Housing	12 March 14	2 bouquets of flowers	Thank you from Mrs X Somerton – she has accepted a tenancy on SSDC land at Pitney, Langport	Agreed that flowers should be displayed at the Housing office, Petters Way for all to enjoy.
Chard Community Assistants	6 May 14	2 necklaces value £3 each	Thank you from resident for helping with bidding on the Homefinder Somerset housing register	Agreed that the staff could purchase at £3 each and send the £6 to Welfare and Housing Manager to buy food for the Homeless – box in Petters Way reception all the time. The Chard members of staff felt the resident would be upset not to see them wearing the necklaces albeit aware of SSDC gifts policy. X duly informed.
Area South Regen Officer	14 June 14	Small bunch of Flowers and small box of chocs	Thank you from the Westfield Residents for the active part played by X in establishing a post office facility at their local store.	Accepted as to do otherwise with over 1500 people present would have looked bad. Agreed that flowers and chocs should be kept by X.
Safetyshop, Stockport	17 June 14	England Football and £10 M and S Voucher	Sent as a freebie	Passed to Chairman of Council for future charitable raffle
Welfare Housing, Petters	1 July 14	Chocolates – value £1	Thank you from resident	Agreed by Manager, that the chocolates could be shared in the team – very small box.
Revs and Bens	1 Aug 14	Small bunch of fresh flowers	Thank you from resident	Agreed to keep, given their size and the fact that they would not last over the weekend